

**High Desert “Partnership in Academic Excellence” Foundation, Inc. dba  
LEWIS CENTER FOR EDUCATIONAL RESEARCH**

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Agenda for Regular Meeting of the Lewis Center Foundation Board  
March 1, 2021 - Public Meeting – 9:00 a.m.**

**NOTICE:** This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 Dated March 17, 2020 and will be held **TELECONFERENCE ONLY**. If you wish to participate in the meeting, please use the link or telephone number and access code set forth below:

Attend the meeting from your computer, tablet or smartphone at this link:

<https://global.gotomeeting.com/join/612285245>

Dial in using your phone: United States: +1 (646) 749-3122 Access Code: 612-285-245

To make a public comment at this meeting, prior to the meeting please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at [foundation@lcer.org](mailto:foundation@lcer.org). Your comment will be read at the meeting during public comments or as the agenda item is heard.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chair Marcia Vargas
2. **ROLL CALL:** Chair Marcia Vargas
3. **PUBLIC COMMENTS:** Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. If you wish to make a public comment at this meeting, prior to the meeting please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at [foundation@lcer.org](mailto:foundation@lcer.org). Your comment will be read at the meeting during public comments or as the agenda item is heard. A time limit of three (3) minutes shall be observed.
4. **CONSENT AGENDA:**
  - .01 Approve Minutes of February 1, 2021 Regular Meeting
5. **DISCUSSION/ACTION ITEMS:**
  - .01 LCER Board Update – Jessica Rodriguez
  - .02 Foundation Board Recruitment – Marcia Vargas
  - .03 Future Fundraisers – Marcia Vargas
6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*
  - .01 Lewis Center Foundation Financial Reports
    1. January 2021 Foundation Savings Report and Balance Sheet
    2. Donations 2020-21
    3. LCF Board Attendance Log
    4. 2020-21 Give and Get
7. **BOARD/STAFF COMMENTS:**
  - .01 Ask a question for clarification
  - .02 Make a brief announcement or report on his or her own activities
  - .03 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD:**
9. **ADJOURNMENT:** Chair Marcia Vargas

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Lewis Center Foundation  
Regular Meeting Minutes  
February 1, 2021**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Chair Marcia Vargas called the meeting to order at 9:05 a.m.
2. **ROLL CALL:** Lewis Center Foundation Board Members Duberly Beck, Buck Goodspeed (9:45), Umang Patel (9:30), Jessica Rodriguez and Marcia Vargas were present

Lewis Center Foundation Board Members Desiree Burgnon and Tyler Jaramillo were absent.

Staff members Jisela Corona, Teresa Dowd and David Gruber were also present.

3. **PUBLIC COMMENTS:** None

4. **CONSENT AGENDA:**

- .01 Approve Minutes of October 19, 2020, November 2, 2020 and December 7, 2020 Regular Meetings – Marcia discussed the December minutes and her attendance at the LCER Board Strategic Planning meeting where she recognized the amount of time Board members give to the organization. She updated the group that the Foundation is providing thank you gifts to current Lewis Center Foundation and LCER Board members, as well as when new members come on or members leave. Marcia will attend the February 8, 2021 LCER Board meeting to thank them during public comments. On a motion by Jessica Rodriguez, seconded by Duberly Beck, vote 4-0, Consent Agenda Item 4.01 was approved.

5. **DISCUSSION/ACTION ITEMS:**

- .01 Resignation of LCF Board Member Charity Frash – Marcia Vargas reported that Charity resigned from the Board at this time. She has been very instrumental in re-connecting us with Congressman Lewis and his family as well as with the galas and other fundraisers. She hopes to return to the Foundation Board in the future.
- .02 LCER Board Update – Jessica Rodriguez reported that the LCER Board met in December. Construction updates from both campuses were presented. David showed pictures of the progress being made. Staff has been walking the neighborhood to engage the community. LCER Board Officers for 2021 are: David Rib, Chairman; Jessica Rodriguez, Vice Chairman; Torii Gray, Secretary; and Kevin Porter, Treasurer.
- .03 Foundation Board Recruitment – Marcia Vargas reiterated the need for more members. Duberly has a possible contact. Marcia asked Jessica if she could think of anyone from NSLA. She will reach out to a potential parent and announce at PTO. The next fundraiser may help recruitment.
- .04 Elect Foundation Board Vice Chair – Duberly Beck volunteered. On a motion by Jessica Rodriguez, seconded by Marcia Vargas, vote 4-0, Duberly Beck was elected as Vice Chair.
- .05 \$30 for 30 and Give Smart After Action Review – Marcia Vargas reviewed the \$30 for 30 fundraiser. She thanked the Boards for their contributions. Future fundraisers were discussed. Regarding the Gala, the Orange Show no longer has catering. Our date is still reserved if we're able to have it. David is looking into what tier we can be in to hold it in person. We could also look into an outdoor event with hors d' oeuvres. Teresa will reconnect with the car guy. A Gala Committee was formed to discuss planning and deadlines (Marcia, Duberly, Jisela and Teresa). They will meet and bring back a plan in March.

\$30 for 30 Pros:

- Raised \$10K net, over \$14K total
- Can continue with the documentary and add as we go
- Raised awareness of Lewis Center's early days and founding
- Helped us honor Rick, Jerry and many others and capture their stories on video
- Captured great footage of original NSLA staff talking about the early days and their hopes for the new campus
- Rekindled contacts with former supporters and staff members
- Resulted in 20 new donors
- Newspaper coverage in HD (sent to the Sun, but did not run it)
- Learned more about Give Smart and how we might use it for a gala auction
- Made the Foundation's work more visible to staff
- Learned more about how to do a virtual event

\$30 for 30 Cons:

- Issues getting message out
- Difficulties due to COVID
  - Filming with social distancing and masks
  - Lost some potential interviews
  - Could not record any live footage from us “doing school”
- Too many incentives ordered
- Not feasible to deliver/mail incentives
- Yard signs were expensive and hard to deliver
- Give Smart was hard to work with
  - Customer support is lacking
  - URL was problematic
  - This may be due to the type of event
- We could have supported this event with Bloomerang

6. **INFORMATION INCLUDED IN PACKET:** *(Board members may ask questions on items for clarification.)*

.01 Lewis Center Foundation Financial Reports

1. December 2020 Foundation Savings Report and Balance Sheet
2. Donations 2020-21
3. LCF Board Attendance Log
4. 2020-21 Give and Get

7. **BOARD/STAFF COMMENTS:**

.01 Ask a question for clarification

.02 Make a brief announcement or report on his or her own activities – David Gruber reiterated the need to recruit new members.

.03 Future agenda items

8. **RECOMMENDATIONS TO THE LCER BOARD:** Gala update

9. **ADJOURNMENT:** Chair Marcia Vargas adjourned the meeting 10:06 a.m.

**LEWIS CENTER FOUNDATION  
COMBINED BALANCE SHEET AND INCOME STATEMENT  
January 1 - January 31, 2021**

**CHECKING (LEWIS CENTER FOUNDATION)**

<b>Beginning Balance</b>		<b>\$22,918.92</b>
<b>Revenue</b>		
Transfer from Savings - Unrestricted	\$615.74	
Transfer from Savings - AAE Capital Campaign	\$14,714.34	
NSLA Capital Campaign Donations	\$100.00	
\$30 for 30 Campaign Donations	\$620.00	
<i>Total</i>	\$16,050.08	
<b>Expenditures</b>		
USA Shade - AAE Shade Structure	\$14,714.34	
Visa - Employee Recognition	\$108.36	
Transfer to Savings - NSLA Capital Campaign Donation	\$100.00	
San Jose State University - Reissued scholarship check	\$500.00	
<i>Total</i>	\$15,422.70	
<b>Ending Balance</b>	<i>Total</i>	<b>\$23,546.30</b>

**SAVINGS (LEWIS CENTER FOUNDATION)**

<b>Beginning Balance</b>		
Restricted Funds - AAE Capital Campaign		\$97,667.63
Restricted Funds- NSLA Capital Campaign		\$44,891.38
Restricted Funds - Davis Endowment		\$12,034.36
Restricted Funds - Global Exchange Programs		\$12,954.23
Restricted Funds - HiDAS Endowment		\$63,844.36
Restricted Funds - Scholarships		\$26,604.69
Unrestricted Funds		\$64,986.94
		<b>\$322,983.59</b>
<b>Revenue</b>		
AAE Staff Scholarship	\$15.00	
Reimbursement from LCER for duplicate transfer	\$3,461.80	
NSLA Capital Campaign	\$100.00	
Interest	\$12.35	
<i>Total</i>	\$3,589.15	
<b>Expenditures</b>		
Transfer to Checking - AAE Shade Structures	\$14,714.34	
Transfer to Checking - Employee Recognition	\$1,115.74	
<i>Total</i>	\$15,830.08	
<b>Ending Balance</b>		
Restricted Funds - AAE Capital Campaign		\$82,957.00
Restricted Funds - NSLA Capital Campaign		\$44,992.74
Restricted Funds - Davis Endowment		\$12,034.86
Restricted Funds - Global Exchange Programs		\$12,954.73
Restricted Funds - HiDAS Endowment		\$63,846.71
Restricted Funds - Scholarships		\$26,620.67
Unrestricted Funds		\$67,335.96
	<i>Total</i>	<b>\$310,742.66</b>
<b>Total Checking and Savings</b>		<b>\$334,288.96</b>

**Foundation Savings - 4100005285**

**2020-21**

**As of 1/31/21**

<b>Description</b>	<b>Beginning Balance</b>	<b>Debit</b>	<b>Credit</b>	<b>Interest</b>	<b>Ending Balance</b>
AAE Captial Campaign	\$97,642.89	\$14,714.34		28.45	\$82,957.00
NSLA Capital Campaign	\$34,182.31		\$10,800.00	10.43	\$44,992.74
Davis Scholarship Endowment	\$12,031.06			3.79	\$12,034.86
Global Exchange Programs	\$12,950.94			3.78	\$12,954.73
HiDAS Endowment	\$63,828.70			18.01	\$63,846.71
Scholarships	\$44,402.42	\$17,894.33	\$105.00	7.59	\$26,620.67
Unrestricted	\$78,431.22	\$14,679.20	\$3,561.19	22.75	\$67,335.96
<b>TOTAL</b>					<b>\$310,742.67</b>

<b>Restricted Scholarship Funds</b>					
AAE Ambassadors Scholarship	\$4,000.00	\$4,000.00			\$0.00
AAE PTC Scholarship	\$0.00				\$0.00
AAE Staff Scholarship	\$394.33	\$394.33	\$105.00		\$105.00
Bud Biggs Memorial Scholarship	\$2,299.29	\$1,000.00			\$1,299.29
Edison Scholarship	\$5,000.00	\$5,000.00			\$0.00
Mike Mangold Scholarship	\$3,750.00				\$3,750.00
San Manuel Scholarship	\$5,000.00	\$5,000.00			\$0.00
Schools First Scholarship	\$500.00	\$500.00			\$0.00
SLT Scholarship	\$1,000.00	\$1,000.00			\$0.00
<b>Total Unrestricted Scholarship Funds</b>					<b>\$21,466.38</b>

<b>Restricted AAE Capital Campaign Funds</b>					
High Desert Turtle and Tortoise Club	\$2,500.00				\$2,500.00
AAE Gym Weight Room	\$2,150.00				\$2,150.00
Watertower, Gristmill, Shade Structures	\$43,239.48				\$43,239.48
<b>Total Unrestricted AAE Capital Campaign</b>					<b>\$35,067.52</b>

## Donations 2020-21

Date	Recognition Name	Amount	Fund	Campaign	Give or Get
7/16/2020	CAS Tax Services	\$ 1,000.00	AAE		
7/29/2020	AAE PTC	\$ 1,000.00	AAE		
8/6/2020	High Desert Church	\$ 750.00	AAE		
8/31/2020	Amazon Smile	\$ 91.31	AAE		
9/25/2020	Desert Mountain Children	\$ 7,600.00	AAE		
10/1/2020	TGG Inc.	\$ 300.00	AAE		
10/21/2020	Helen (Chung) Pyo	\$ 200.00	AAE	AFJROTC	
9/23/2020	Dr. Paul Bell	\$ 150.00	AAE	SRLA	
9/27/2020	Sunset Private Security	\$ 150.00	AAE	SRLA	
9/27/2020	Cobbler Express Corporat	\$ 150.00	AAE	SRLA	
9/17/2020	High Desert Oncology Cer	\$ 150.00	AAE	SRLA	
9/22/2020	Caldwell, Kennedy & Port	\$ 150.00	AAE	SRLA	Kevin Porter
9/23/2020	Dr. Edgard Vera	\$ 300.00	AAE	SRLA	
12/8/2020	Shoparoo	\$ 139.29	AAE		
	<b>AAE Subtotal</b>	<b>\$ 12,130.60</b>			
7/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
8/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
9/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
9/29/2020	Mitsubishi Cement Corpo	\$ 10,000.00	Foundation	NSLA Capital Campaign	David Rib
10/19/2020	Marcia Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
10/19/2020	Genevieve Cook	\$ 31.09	Foundation	30 for 30 Campaign	
10/19/2020	Michael Klutts Crabtree	\$ 62.18	Foundation	30 for 30 Campaign	
10/19/2020	Regina Weatherspoon-Be	\$ 103.63	Foundation	30 for 30 Campaign	
10/19/2020	Lisa Lamb	\$ 300.00	Foundation	30 for 30 Campaign	
10/19/2020	Tom Rosenbaum	\$ 300.00	Foundation	30 for 30 Campaign	
10/19/2020	Angel Arrington	\$ 310.88	Foundation	30 for 30 Campaign	
10/20/2020	Lisa Longoria	\$ 30.00	Foundation	30 for 30 Campaign	
10/21/2020	Nancy Aleman	\$ 62.18	Foundation	30 for 30 Campaign	
10/22/2020	Victoria Modeste	\$ 93.26	Foundation	30 for 30 Campaign	
10/23/2020	Umang Patel	\$ 93.26	Foundation	30 for 30 Campaign	Umang Patel
10/23/2020	Fatima Cristerna	\$ 31.09	Foundation	30 for 30 Campaign	
10/23/2020	Victor Bacab	\$ 31.09	Foundation	30 for 30 Campaign	
10/23/2020	Sally Ritchea	\$ 93.26	Foundation	30 for 30 Campaign	
10/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
11/5/2020	Torii Gray	\$ 62.18	Foundation	30 for 30 Campaign	Torii Gray
11/6/2020	Pat Caldwell	\$ 124.35	Foundation	30 for 30 Campaign	Pat Caldwell
11/6/2020	Alma Hernandez	\$ 31.09	Foundation	30 for 30 Campaign	
11/8/2020	Sandra Perea	\$ 62.18	Foundation	30 for 30 Campaign	
11/9/2020	NhungThanh Nguyen	\$ 31.09	Foundation	30 for 30 Campaign	
11/9/2020	Steve Sanderson	\$ 3,108.81	Foundation	30 for 30 Campaign	
11/11/2020	Valerie Crismali	\$ 300.00	Foundation	30 for 30 Campaign	Sharon Page
11/12/2020	Donna Landry	\$ 30.00	Foundation	30 for 30 Campaign	Sharon Page
11/12/2020	Amazon Smile	\$ 99.39	Foundation	Unrestricted	
11/13/2020	Jim Morris	\$ 518.13	Foundation	30 for 30 Campaign	Jim Morris
11/15/2020	Margherita Leone	\$ 31.09	Foundation	30 for 30 Campaign	
11/20/2020	David Rib	\$ 108.00	Foundation	30 for 30 Campaign	David Rib

11/20/2020	Debra Boyd	\$ 51.81	Foundation	30 for 30 Campaign	
11/20/2020	Carlos Lemus	\$ 31.09	Foundation	30 for 30 Campaign	
11/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
11/30/2020	Buck Goodspeed	\$ 362.69	Foundation	30 for 30 Campaign	Buck Goodspeed
12/1/2020	Raul Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
12/1/2020	Marcia Vargas	\$ 310.88	Foundation	30 for 30 Campaign	Marcia Vargas
12/1/2020	Marcella Taylor	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2021	Mohave Historical Society	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Sarah Long	\$ 41.45	Foundation	30 for 30 Campaign	
12/1/2020	Myrna Foster	\$ 93.26	Foundation	30 for 30 Campaign	
12/1/2020	Whitney Delano	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Jisela Corona	\$ 31.09	Foundation	30 for 30 Campaign	
12/1/2020	Lisa Lamb	\$ 30.00	Foundation	30 for 30 Campaign	
12/1/2020	Tashana Lewis	\$ 30.00	Foundation	30 for 30 Campaign	
12/4/2020	Heather Juarez	\$ 100.00	Foundation	30 for 30 Campaign	
12/8/2020	Stacy Newman	\$ 93.26	Foundation	30 for 30 Campaign	
12/10/2020	Bob Arii	\$ 307.06	Foundation	30 for 30 Campaign	
12/11/2020	Caldwell, Kennedy & Port	\$ 100.00	Foundation	30 for 30 Campaign	Kevin Porter
12/11/2020	Stephan Longoria	\$ 518.13	Foundation	30 for 30 Campaign	
12/11/2020	Bill Gruber	\$ 300.00	Foundation	30 for 30 Campaign	
12/11/2020	David Gruber	\$ 100.00	Foundation	30 for 30 Campaign	
12/11/2020	Rick Piercy	\$ 300.00	Foundation	30 for 30 Campaign	
12/14/2020	Valli Andreasen	\$ 62.18	Foundation	30 for 30 Campaign	
12/15/2020	Tracie Vargas	\$ 207.25	Foundation	30 for 30 Campaign	Marcia Vargas
12/15/2020	Jenny Frias	\$ 31.09	Foundation	30 for 30 Campaign	
12/16/2020	Johnny Phan	\$ 93.26	Foundation	30 for 30 Campaign	
12/16/2020	Erica Pagano	\$ 310.88	Foundation	30 for 30 Campaign	
12/17/2020	James Windom Kimsey	\$ 1,500.00	Foundation	30 for 30 Campaign	
12/19/2020	Desiree Burgnon	\$ 1,000.00	Foundation	30 for 30 Campaign	Desiree Burgnon
12/19/2020	Michael J. Szarzynski	\$ 90.00	Foundation	30 for 30 Campaign	
12/19/2020	Julissa Corona	\$ 31.09	Foundation	30 for 30 Campaign	
12/19/2020	Edna Corna	\$ 30.00	Foundation	30 for 30 Campaign	
12/19/2020	Cynthia Allen	\$ 310.88	Foundation	30 for 30 Campaign	
12/21/2020	Omari Onyango	\$ 310.88	Foundation	30 for 30 Campaign	Omari Onyango
12/23/2020	Ron and Marti Chavez	\$ 62.18	Foundation	30 for 30 Campaign	
12/27/2020	Marcia Vargas	\$ 103.30	Foundation	NSLA Capital Campaign	Marcia Vargas
12/31/2020	Cynthia Allen	\$ 60.00	Foundation	AAE Staff Scholarship	
12/31/2020	Charlotte Street	\$ 30.00	Foundation	AAE Staff Scholarship	
1/8/2021	Tom O'Neil	\$ 500.00	Foundation	30 for 30 Campaign	
1/13/2021	Jessica Rodriguez	\$ 124.35	Foundation	30 for 30 Campaign	Jessica Rodriguez
	<b>Foundation Subtotal</b>	<b>\$ 24,934.55</b>			
7/22/2020	Lisa Lamb	\$ 1,983.00	LCER	Unrestricted	
12/8/2020	Bonnie Parti	\$ 1,000.00	NSLA	Unrestricted	
	<b>TOTAL</b>	<b>\$ 40,048.15</b>			





**LCER Board Give and Get**  
**Fiscal Year 2020/2021**

<b>Member</b>	<b>Give</b>	<b>Get</b>	<b>In-kind</b>	<b>Total</b>
Pat Caldwell	\$ 124			\$ 124
Torii Gray	\$ 62			\$ 62
James Morris	\$ 518			\$ 518
Omari Onyango	\$ 311			\$ 311
Sharon Page		\$ 330		\$ 330
Kevin Porter		\$ 250		\$ 250
Jessica Rodriguez	\$ 124			\$ 124
David Rib	\$ 108	\$ 10,000		\$ 10,108
Rick Wolf				\$ -
<b>Total</b>	<b>\$ 1,248</b>	<b>\$ 10,580</b>	<b>\$ -</b>	<b>\$ 11,828</b>

**Lewis Center Foundation Board Give and Get**  
**Fiscal Year 2020/2021**

<b>Member</b>	<b>Give</b>	<b>Get</b>	<b>In-kind</b>	<b>Total</b>
Duberly Beck				\$ -
Desiree Burgnon	\$ 1,000			\$ 1,000
Buck Goodspeed	\$ 363			\$ 363
Tyler Jaramillo				\$ -
Umang Patel	\$ 93			\$ 93
Jessica Rodriguez	\$ 124			\$ 124
Marcia Vargas	\$ 1,552			\$ 1,552
<b>Total</b>	<b>\$ 3,132</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,132</b>

<b>Total Combined Boards</b>	<b>\$ 4,256</b>	<b>\$ 10,580</b>	<b>\$ -</b>	<b>\$ 14,836</b>
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